Sugar Island Township

Regular Board Meeting Minutes

September 14, 2021

1. Meeting called to order by Supervisor Eitrem at 1900
2. Supervisor Eitrem led meeting in the Pledge of Allegiance.
3. Roll call: Supervisor Eitrem, Trustee Noble, Trustee Repa, Treasurer Brown, and Clerk Behm all present and accounted for.
4. Changes to Agenda: X. i. Interest and fees for Huntington bank account. Motion made by Trustee Noble, Second by Trustee Repa, Passed 5/0.
5. Motion of approve last meeting’s minutes made by Trustee Noble, Second by Trustee Repa, Passed 5/0.
6. Correspondence: None
7. Public Comment
8. Treasurer’s Report, July 2021:
   1. General Fund: 275,901.33
   2. Restricted Funds
      1. Road Fund: 837,643.22
      2. Fire Fund: 103,040.53
      3. Ambulance Fund: 78,303.55
      4. Liquor Fund: 161.01
      5. Solid Waste Fund: 72,734.46
      6. Metro Fund: 5,496.48
   3. Total: 1,373,280.58

Treasurer’s Report, August 2021:

* 1. General Fund: 207,731.63
  2. Restricted Funds
     1. Road Fund: 837,817.28
     2. Fire Fund: 101,242.18
     3. Ambulance Fund: 74,323.53
     4. Liquor Fund: 287.36
     5. Solid Waste Fund: 68,108.33
     6. Metro Fund: 159.69
  3. Total: 1,289,670.00

Motion made by Trustee Noble to accept both reports, Second by Clerk Behm, passed 5/0.

1. Unfinished Business
   1. The applications for the American Rescue Plan Act are just starting to be reviewed, no need for a projected budget yet. Meeting on 10/5/21 to discuss how funds are to be allocated. Supervisor Eitrem to attend.
   2. Auditor still in need of the Deprecation schedules from Fire and EMS. Other needed items needed are unavailable.
   3. Updated on CCRC activities. Finishing on S. Westshore road then will be moving equipment for grubbing and vegitation removal on Village road. No paving estimates yet.
   4. Quote for the repairs to the Township plow are differed until more quotes can be obtained.
2. New Business
   1. Motion made by Trustee Repa to approve EFT’s and Checks #11499 through #11553 Second by Trustee Noble. Passed 5/0

Break starting at 1910, resumed at 1923.

* 1. Discussed and completed the Resolution for the winter millage rates. Motion made by Trustee Noble to approved resolution, Second by Treasurer Brown.
     1. Supervisor Eitrem: Yes
     2. Trustee Noble: Yes
     3. Trustee Repa: Yes
     4. Treasurer Brown: Yes
     5. Clerk Behm: Yes
        1. Passed 5/0
  2. No feedback at this time from the Auditor, Differed until next month.
  3. Trustee Noble volunteered to assist Clerk Behm with reconciling hours and minimum wage payments. Motion by Treasurer Brown to reconcile minimum wage and back pay any employees that need it. Second by Trustee Repa, Passed 5/0.
     1. Motion made by Supervisor Eitrem to have Trustee Noble to assist Clerk Behm and Treasurer Brown reconcile minimum wage employee paychecks, Second by Clerk Behm. Passed 5/0
  4. Motion made by Trustee Noble to create an official Sugar Island Township Facebook account/page, Second by Repa, passed 5/0
  5. Trustee Repa to make a new policy and Community Center rental agreement.
  6. Motion made by Trustee Repa to accept the resignation of the Assistant Zoning administrator, Second by Clerk Behm, passed 5/0. Motion made by Supervisor Eitrem to have the Zoning Administrator seek a candidate for his assistant and present at the next meeting. Second by Trustee Noble, passed 5/0.
  7. Moved to be discussed during departmental reports.
  8. Discussed the cost of keeping township money in Huntington bank. Discussed putting money into a 30 day CD for the best interest return. Motion made by Trustee Repa to remove money from Huntington Bank and move to a more profitable account. Second by Trustee Noble, passed 5/0.

1. Department/Committee Reports
   1. Ambulance: 9 medical runs for August. Corp has been running fundraisers and raised the needed money to purchase a LUCAS device. Motion made by Supervisor Eitrem to purchase the equipment, Second by Trustee Repa, passed 5/0.
      1. Internet in the Fire hall and EMS barn. Would be First Net through AT&T and allow both departments to have their own internet. Motion made by Clerk Behm to look at the budget for both Fire and EMS to reallocate funds from other places to cover the start up fees and maintaining of internet in both buildings. Second by Trustee Noble, passed 5/0.
   2. Fire: 1 run for August
   3. Planning Commission: Meeting September 21, 1930.
   4. Zoning Board of Appeals: Next meeting will be posted.
   5. Board of Review: Next meeting to be held in December, Vacancy for a full time member will be posted for interested parties.
2. Public Comment.
3. Board Member Reports
4. Announcements.
5. Motion to Adjourn made by Trustee Repa, Second by Clerk Behm, Passed 5/0. Meeting adjourned 2040.