

**Sugar Island Township Board Meeting
February 10, 2021
MINUTES**

1. Supervisor Mark Eitrem called the Meeting to Order at 7:01 p.m.
2. Supervisor Mark Eitrem lead the Reciting of the Pledge of Allegiance,
3. Roll Call Taken, Present were, Trustee Ben Repa, Trustee Kathy Noble, Supervisor Mark Eitrem, Clerk Nancy Andary, Treasurer Ann Rosenbun participated by Zoom;
4. Changes/Additions to the Agenda – No changes or Additions were made to Agenda; Adrienne Beckham requested an addition to the January 12, 2021 minutes.
5. Minutes: Minutes from December 8, 2020 – – Adrienne Beckham made a correction to the minutes from December 8, 2020 on the Ambulance report, she had 11 people get the COVID-19 vaccine instead of the 5 previously reported. Trustee Noble made a Motion to Trustee Noble made a Motion to approve minutes from December 8, 2020, Clerk Andary seconded Motion, Motion passed, 5/0
6. Correspondence: There were no correspondence;
7. No Public Comments
8. Treasurer’s Report;

a. General Fund \$276,155.63

RESTRICTED FUNDS

b. Road Fund \$734,946.79

Fire Fund \$137,248.44

Ambulance Fund \$ 32,690.55

Liquor Fund \$ 642.88

Solid Waste Fund \$ 49,564.73

Metro Fund \$ 6,097.63

TOTAL \$1,237,346.65

Trustee Kathy Noble made Motion to approve Treasurer Rosenbum's Report, Trustee Ben Repa second Motion, Motion passed 5/0.

9. Unfinished Business:

- a. Approval of Assessor/Tax Related Resolutions #2 through #6. Read all five resolutions and consider each with a roll call vote; Supervisor Eitrem read first Resolution #2 of 2021; Trustee Noble made Motion to approve Trustee Repa 2nd Motion, Motion passed 5/0

Supervisor Eitrem read SI Twp 2021 Poverty Guidelines Resolution #2

Roll Call Vote:

Mark Eitrem, Supervisor Aye,
Nancy Andary, Clerk Aye,
Ann Rosenbum, Treasurer Aye,
Kathy Noble, Trustee Aye,
Ben Repa, Trustee Aye

Supervisor Eitrem read Resolution #3 of 2021 Waiver of Penalty and Interest for Untimely Filed Property Transfer Affidavits; Trustee Noble made Motion to approve Treasurer Rosenbum 2nd Motion, Motion passed 5/0

Roll Call Vote:

Mark Eitrem, Supervisor Aye,
Nancy Andary, Clerk Aye,
Ann Rosenbum, Treasurer Aye,
Kathy Noble, Trustee Aye,
Ben Repa, Trustee Aye

Supervisor Eitrem read Resolution #4 of 2021 Allowing a Qualified Property Owner to File a Written Request with the July or December BOR to Claim a Principal Residence Exemption for Previous Years; Trustee Noble made Motion to approve Supervisor Eitrem 2nd Motion, Motion passed 5/0

Roll Call Vote:

Mark Eitrem, Supervisor Aye,
Nancy Andary, Clerk Aye,
Ann Rosenbum, Treasurer Aye,
Kathy Noble, Trustee Aye,
Ben Repa, Trustee Aye

Supervisor Eitrem read Resolution #5 of 2021 to Hold the March BOR Organizational Meeting on Alternate Meeting Dates; Trustee Noble made Motion to approve Supervisor Eitrem 2nd Motion, Motion passed 5/0

Roll Call Vote:

Mark Eitrem, Supervisor Aye,
Nancy Andary, Clerk Aye,

Ann Rosenbum, Treasurer Aye,
Kathy Noble, Trustee Aye,
Ben Repa, Trustee Aye

Clerk Andary read Resolution #6 of 2021 Land Split of Dorothy Eitrem; Clerk Andary made Motion to approve Trustee Noble 2nd Motion, Motion passed 5/0
Roll Call Vote:

Mark Eitrem, Supervisor Aye
Nancy Andary, Clerk Aye
Ann Rosenbum, Treasurer Aye
Kathy Noble, Trustee Aye
Ben Repa, Trustee Aye

Clerk Andary read Resolution #7 of 2021 Land of Thelma Murray; Trustee Repa made Motion to approve Supervisor Eitrem 2nd Motion, Motion passed 4/0, Trustee Noble Abstained from Voting;

Roll Call Vote:

Mark Eitrem, Supervisor Aye
Nancy Andary, Clerk Aye
Ann Rosenbum, Treasurer Aye
Kathy Noble, Abstained
Ben Repa, Trustee Aye

- b. Approve Draft Board Purchasing Policies & Procedures with changes, as Second Reading; Effective April 1, 2021; Trustee Noble made Motion to approve Board Purchasing Policies, Trustee Repa 2nd Motion, Motion passed 5/0
- c. Identify volunteers to participate in various committees, announce selections (if any); No new participants
- d. Developing plans for adding a 12 x 20 storage area in the south bay of the garage. Current estimate for bill of materials, based on current lumber prices, is slightly less than \$5000.00; There was discussion, about paying half in this fiscal year and the balance in the next fiscal year. Trustee Noble made a Motion to start adding storage to garage paying half this fiscal year and the balance in the next fiscal year. Clerk Andary 2nd Motion, Motion passed 5/0;
- e. Discuss Legal Opinion from Attorney: will discuss further at a later date:

10. New Business:

- a. Pay Bills with EFT's and Checks # 11105 through #11154, Treasurer Rosenbum made a Motion to pay the Bills, Trustee Noble 2nd the Motion, Motions passed 5/0;

- b. Beginning 2020-2021 annual budget reconciliation process. Ask Department Heads to review and reconcile budget accounts in preparation for a year-end budget amendment; Fire Chief Dave Pine has already started to reconcile budget, Clerk Andary made Motion to approve Budget Transfers with Funds for the Fire Dept., Supervisor Eitrem 2nd Motion. Motion passed 5/0
- c. Budget preparation for 2021-2022 fiscal year, including development of budget assumption list, Supervisor Eitrem discussed preparation for upcoming budget;
- d. Read and consider update to Parks and Recreation Ordinance; Consider with roll call vote updated proposal; Trustee Noble made Motion to table until next month, Trustee Repa 2nd Motion, Motion passed 5/0
- e. Community Center Maintenance Project List being developed: Clerk Andary stated that she is putting together a list of items in the hall that need to be cleaned, painted, repaired etc., for Bruce Hugget.
- f. Kitchen cleaning issues: Clerk Andary reported that Nicole and Earl Rice are coming in to the kitchen to do some deep cleaning.
- g. Northside Park restroom challenge: Clerk Andary reported she is having trouble finding someone to clean the restroom, she has called several Septic cleaning services, and due to people throwing bottles and cans and other debris down the toilet they won't pump out the toilet as it ruins their equipment. The township needs to figure out a resolution to this problem.
- h. Covered under Unfinished Business 9 a.
- i. Covered under Unfinished Business 9 a.
- j. Covered under Unfinished Business 9 a.
- k. Covered under Unfinished Business 9 a.
- l. Beginning to plan a public hearing to consider pros and cons of the two millage issues up for consideration this August: Solid Waste and Ambulance; Supervisor Eitrem want to schedule a public hearing in May or June;

11. Department/Committee Reports:

- a. Ambulance Report: Adrienne Beckham reported there were 2 runs last month and three runs this month. They have two new employees, Trustee Noble made a Motion to the two new employees Clerk Andary 2nd Motion, Motion passed

4/0; Note: Adrienne Beckham mentioned there are now 11 EMTS which have gotten the COVID-19 Vaccine.

- b. Fire Report: There were no fires reported this month, the fire department plan to have an ice-rescue training on the 27th of February.
 - c. Planning Commission: Cathy Cairns was selected for the Planning Commission as the Chair, Ryan Behm is the Vice Chair, Tanya Menard is the Secretary, they will have a meeting in April or May, March 24, has been cancelled.
 - d. Zoning Board of Appeals
 - e. Board of Review
 - f. Election Committee: Nothing to Report
12. Board Member Reports: Supervisor Eitrem reported he spoke with Rob Laitinen at the Chippewa County Garage about the roads on Sugar Island for summer paving of Town Hall Road & Hay Point Road. Also, County excavator will possibly be here all summer, when not working on the roads, can possibly be used for cleaning ditches.
13. Public Comment on any issue. No Public Comment
14. Announcements:
- a. Watch for Announcements in Sugar Island Quacker
 - b. Watch for Announcements on "I Love Me Some Sugar Island" Facebook site
 - c. Watch for Announcements on the Sugar Island Township Website
 - d. Soliciting Volunteers for Various Appointments to Personnel and Beautification Committees
15. Adjournment: Clerk Andary made a Motion to Adjourn the Meeting at 8:22 p.m. Treasurer Noble 2nd Motion, Motion passed 5/0

Respectively submitted by

Nancy Andary

Nancy Andary, SI Township Clerk

APPROVED