

Sugar Island Township Board Meeting

December 10, 201

Minutes

1. Supervisor Roy Called the Meeting to Order at 7:00 PM
2. After Reciting the Pledge of Allegiance, Roll Call was taken, Present were Trustee Dickey, Treasurer Handziak, Supervisor Roy, Clerk Garlitz and Trustee Moher.
3. Changes/Additions to the agenda none
4. Minutes: November 12, 2019 Meeting– Previously viewed for approval via email. Trustee Dickey made a motion to approved the November 12<sup>th</sup> minutes as presented via email, seconded by Treasurer Handziak, passed 5/0

5. Treasurers Report

a. General Fund	\$119,534.20
b. RESTRICTED FUNDS	
Road Fund	\$578,681.72
Fire Fund	\$130,936.34
Ambulance Fund	\$ 15,833.92
Liquor Fund	\$ 848.81
Solid Waste Fund	\$ 61,841.13
Metro Fund	\$ 10,887.74
Total	\$918,563.86

Treasurer Handziak explained that included in the General Fund were Tax Funds of \$53,247.09 yet to be distributed, and the available General Fund dollars is \$66,287.11. Trustee Dickey made a motion to accept the Treasurer’s report as read, seconded by Clerk Garlitz, passed 5/0

6. Public Comment - Marvin “Bud” Willis
7. Old Business – none
8. New Business-
  - a. Zoning Enforcement Officer – Job Description Discussion – After the discussion and changes made to the job description, Treasurer Handziak made a motion to keep the position as one person, Zoning Administrator/Encorcement, seconded by Trustee Moher, passed 5/0
    - i. Complaint form – Discussion – After a discussion, Treasurer Handziak made a motion to table the form and continue the discussion, seconded by Supervisor Roy. Passed 5/0

- b. Fire Department Update – Only one run for the month, Training continues
  - c. Ambulance Update – 6 runs for the month of November, Michale Olthof has graduated and taken a position downstate, Adrienne Beckham, Frank Handziak and Dave Pine all participated in the Emergency Table Top meeting at Kinross. Excellent cooperation from all agencies
  - d. Planning Commission Update - Stated a meeting will be scheduled for December 18<sup>th</sup>, at 2pm, Community Center. Public Hearing for Proposed Revised Zoning Ordinance will be held on January 29, 7 PM, Community Center.
    - i. Teleconferencing for meeting, after multiple discussions and motions, Clerk Garlitz made a motion to table the participation via telecommunications for meetings until the next meeting, seconded by Trustee Dickey, passed 5/0
  - e. Board of Review Update - Judy Smith recommended we publish in the Quacker for an additional alternate member.
  - f. Zoning Administrator Update, Current zoning is quiet at this time, and one “after the Fact” permit was processed.
  - g. Zoning Enforcement Update - none
9. Pay bills with EFT’s and check #10248 thru #10331 Treasurer Handziak made a motion to pay all bills and EFT’s as presented, Seconded by Trustee Dickey, passed 5/0
10. Public Comment: Mark Eitrem, Cathy Cairns, Judy Smith, Burt Menard, Marvin “Bud” Willis, and Frank Handziak
11. Announcements –
- a. December 14, Childrens Christmas Party, 3-5pm, Community Center
  - b. December 15, Lions Brunch 8:30-11am Community Center
  - c. December 18<sup>th</sup>, Planning Commission Meeting 2 pm, Community Center
12. Adjournment Treasurer Handziak made a motion to adjourn the meeting at 7:53pm, seconded by Trustee Dickey, passed 5/0

Submitted by Clerk Lynda A. Garlitz