

Sugar Island Township Board Meeting

October 10, 2017

Minutes

1. Supervisor Roy Called the Meeting to Order at 7:00 PM
2. After Reciting the Pledge of Allegiance, Roll Call was taken, Present were, Supervisor Roy, Treasurer Handziak, Clerk Garlitz, Trustee Dickey and Trustee Mohr.
3. Changes/Additions to the agenda - None
4. Minutes: Minutes from September 12, 2017 monthly Meeting previously viewed for approval via email. Treasurer Handziak made a motion to approved the minutes of September 12th meeting as provided via email, seconded by Trustee Dickey, passed 5/0

5. Treasurers Report

a. General Fund	\$ 114,812.69
b. RESTRICTED FUNDS	
Road Fund	\$ 629,603.93
Fire Fund	\$ 176,668.06
Ambulance Fund	\$ 8,445.80
Liquor Fund	\$ 679.11
Solid Waste Fund	\$ 106,992.51
Metro Fund	\$ 11,680.55
TOTAL	\$1,048,882.65

Trustee Dickey made a motion to accept the Treasurer's Report as presented, seconded by Clerk Garlitz, passed 5/0

6. Public Comment – Kathy Cairns, Julie Wilson
7. Old Business – South End Solid Waste future, After a short discussion regarding board members Receiving multiple contacts from the residents to keep the South End Solid Waste Station open, a consensus by the board was to leave well enough alone.
8. New Business
 - a. Revise FOIA requirements and rate of charges, Clerk Garlitz presented the new Policy and Procedure update for obtaining FOIA information with the change in hourly rate to \$14.00 per hour for the Co-coordinator. A roll call vote was taken, Supervisor Roy, yes, Treasurer Handziak, yes, Clerk Garlitz, yes, Trustee Dickey, yes and Trustee Moher, yes, Passed 5/0

- b. Roads – Update on South Westshore and Townline Roads, Paving for Whitehead & 3 Mile, Supervisor Roy noted that the paving of Whitehead and 3 Mile Road was cancelled for this year due to the amount of rain and projects by the CCRC ahead of ours. Brush and ditching has begun on South Westshore, and some minor gravel has been put on Townline.
 - c. Tax Payments - Treasurer Handziak – info on GovPay.net- Treasurer Handziak reported that we could use this service to take tax payments, and several other townships and the county does also. After a short discussion, Clerk Garlitz made a motion to table this item and Treasurer Handziak will get additional information and bring it to the November meeting. Seconded by Trustee Dickey, passed 5/0
 - d. New Hire-General Maintenance- Bruce Huggett, Supervisor Roy mentioned that we are in need of a part time maintenance person, and brought Bruce Huggett's name and info to the board. After a short discussion, Supervisor Roy made a motion to hire Mr. Huggett as part-time maintenance, Seconded by Clerk Garlitz, passed 5/0
 - e. Fire Department – Repairs needed for Trucks, quote on Tires, maintenance, and break repair. Chief Pine provided a quote from CSI for repairs to the Texas Tanker, Treasurer Handziak made a motion to make the repairs as provided by the quote and the fee to not exceed \$2500, Seconded by Supervisor Roy, Passed 5/0. Chief Pine also provided quotes for Tires, after a short discussion it was determined to take the bid for Tires from Mark's Tire of Brimley, One set of Tires (6) plus installation and disposal of old tires, \$2,371.80. Supervisor Roy made a motion to accept the pricing from Mark's Tire, seconded by Trustee Dickey, passed 5/0
 - f. Snowplowing – Retain Kipper Biron as driver. Clerk Garlitz made a motion to retain Kipper Biron as our snowplow driver for the upcoming season, Seconded by Supervisor Roy, passed 5/0
 - g. LED Lighting Quotes for Community Center. Review and discuss. Two quotes were received and opened by Treasurer Handziak and Clerk Garlitz on October 5, at 1:32 PM, The two quotes were sent to board members for review via email. After a short discussion, it was determined to take the Alternate Bid to retrofit the current ceiling fixtures and provide new LED fixtures in the garage and exterior lighting. Treasurer Handziak made a motion to accept the Alternate Pricing Bid (\$6,250) and award the bid to Roy Electric, seconded by Trustee Dickey, Passed 4/1.
9. Pay bills with EFT's and check # 8515 thru # 8571 Treasurer Handziak made a motion to pay all bills and EFT's as presented, seconded by Supervisor Roy, passed 5/0

10. Public Comment: Peggy Starr, Jim Smith, Dejay Bumstead, Jesse Knoll, Kathy Cairns, Bud Willis, Jack Willis, Dennis McKelvie, Julie Wilson.

11. Announcements:

- a. Flu Shots – Community Center – 11am to 1pm, Thursday October 12.
- b. Lions Brunch & Lioness Bake Sale, Community Center, 8:30A-11A, Sunday October 15
- c. SIHPS Meeting, Community Center, 6:30PM, October 17th
- d. Sugar Island Youth Group Halloween Party, Community Center 2-4PM, October 28th
- e. Surprise Retirement Party for Ed Belleau, Community Center, 5:30p – 7:30P, October 20th
- f. Community Halloween Give away by McKelvie family and friends, Community Center, 5-7PM, October 31st, and McKelvie Family and Friends Community Thanksgiving Dinner, Nov. 23rd, 1-4PM at the Community Center

12. Adjournment - Treasurer Handziak made a motion to adjourn the meeting at 7:48pm, seconded by Trustee Dickey, passed 5/0

Submitted by Clerk Lynda A. Garlitz