

Sugar Island Township

Minutes

State of the Township Meeting

March 24, 2018

1. Meeting Called to Order by Supervisor Roy at 9:06 AM
2. Roll Call of the Meeting – present were Treasurer Handziak, Supervisor Roy, Clerk Garlitz and Trustee Moher, Trustee Dickey absent
3. Additions or corrections to the agenda - None
4. Highlights for the Fiscal Year 2017-2018 – Continued Contract with Islander Lawn Care, Repaired building at North End Transfer Station & Cleaned Grounds, 3 year agreement with Township Insurance Company continues, Installed new LED lighting at the Community Center, Attorney Fees were less this year, Water faucet outside front entrance installed, Thanked Chief Pine for hard work with Fire Department, Jan Bailey for work with Ambulance, and our Assessor, Kathy Loup
5. Public Comment : None
6. Township Bank Accounts - Clarification of signers on accounts. All accounts will have an approved signer card on file which includes the following: Clerk, Deputy Clerk, Treasurer and Deputy Treasurer except for the Tax Account, which is limited to the Treasurer and Deputy Treasurer. All checks written to pay bills for the Township will require 2 signatures except for the disbursement checks from the Tax Account which requires only one signature, (either Treasurer or Deputy Treasurer). Treasurer Handziak made a motion to accept the check signing details listed, seconded by Clerk Garlitz, passes 4/0
7. Amend the budget year 2017-2018
 - a. General Fund – Parks and Recreation - Move \$800 from #101-751-977 Equipment Purchase to #101-751 Parks and Recreation Clerk Garlitz explained the need to move funds, Treasurer Handziak made a motion to accept this amendment change, seconded by Trustee Moher, passed 4/0
8. Accept Proposed 2018-2019 Budget – Trustee Moher made a motion to accept the budget as presented, seconded by Treasurer Handziak, approved 4/0
9. Adjourn the Meeting. Trustee Moher made a motion to adjourn the meeting at 9:13AM, seconded by Supervisor Roy, Passed 4/0

Submitted by Clerk Lynda A. Garlitz